



BELMONT INTERMEDIATE SCHOOL

Leading Excellence in Intermediate School Education

STUDENT GUIDE 2018

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WELCOME

I would like to take this opportunity to welcome you to Belmont Intermediate School (BIS) for 2018 and present you with your 'Student Guide'.

As a school, we will provide you with a range of exciting and engaging opportunities. At BIS we will encourage and support you to aspire to personal excellence. This means that you set realistic, achievable goals, seek frequent feedback, strive for excellence, both inside and outside the classroom, demonstrate high standards of behaviour, take increased responsibility for your learning, and uphold our values.

Here at BIS, we encourage you to think about and be actively involved in your own learning. You will be asked by your teacher to set goals and evaluate your progress.

As a learner at BIS there are five competencies you will develop during your two years. These are:

Global Citizenship:	Knowing about and relating to other people, the environment and the world.
Collaborative Learner:	Knowing how to work with others to achieve a goal.
Self-Directed and Reflective Learner:	Knowing and thinking about your learning.
Effective Communicator:	Knowing how to successfully interact with other people, to gather information and express your ideas effectively.
Adaptable Thinker:	Knowing how to think in different ways to learn effectively and move forward to new challenges.

These competencies will help you become a confident learner who can take on new challenges.

As well as these competencies we have six values that are important to our way of life at BIS. These are what we think are important behaviours:

Respect, Excellence, Humility, Courage, Creativity and Integrity

We will talk about and model these in our daily interactions and during assemblies.

Throughout the year, you will have the opportunity to come to my office to show me your work. I always look forward to this and enjoy meeting students and talking to them about their learning.

I hope that you have a challenging and enjoyable year.

Kind regards,



Nick Hill
Principal

ABSENCES / ATTENDANCE

The Principal has to report cases of poor attendance to the Board of Trustees. If you are absent, your parents/caregivers are asked to notify the school by either:

- email the office at office@belmontint.school.nz
- via the Flexibuzz App - you will need to download the app (please see Flexibuzz App Information on our school website at <https://www.belmontint.school.nz/newsletters/flexibuzz/>)
- via the website auto link <http://www.belmontint.school.nz/report-absence/>
- phone on (09) 489 4878

Parents/caregivers are asked NOT to email/phone your classroom teacher directly if you are going to be absent; **PLEASE ASK YOUR PARENTS TO CONTACT THE OFFICE.** The school receptionist will contact your parents or caregivers if you have an unexplained absence. If you have continued unexplained absences, you may be asked to make up missed school work during your free time.

If you are going to be away for an absence of 5 days or more, please ask your parents to write to the Principal seeking approval, in advance of your absence to [Nick Hill](#), Principal.

ACCIDENTS

We can handle minor injuries that occur at school. In the case of serious accidents, we contact your parents to take you to the doctor or hospital. If your parents/caregivers cannot be contacted, or in an emergency, the Principal will arrange for treatment.

ACTIVITY FEE

An annual activity fee of \$100 covers Mathletics, 'Write That Essay' and specialist lessons.

ASSEMBLIES

The whole school meets every Monday morning for an administration assembly followed by stories and visual examples from both staff and students about how we are displaying school values. Celebration assemblies are held on Day 9 in B3. During assembly, you are expected to enter and leave the hall respectfully. High standards of behaviour and uniform are expected at all times. Our assemblies centre around celebrating the success of all students at BIS.

BELL & BLOCK TIMES

8.40am	First bell: students move to class and prepare for the day
8.45am	School commences for students
8.50am - 10.50am	Block 1
10.50am - 11.15am	Interval
11.15am - 1.10pm	Block 2
1.10pm - 1.55pm	Lunch break
2.00pm - 3.00pm	Block 3 - beginning with completion of roll
3.00pm	School finishes

BELMONT MUSIC CENTRE

On Saturday mornings, the school is used for the Belmont Music Centre. The Centre aims to provide tuition in most of the standard orchestral instruments, as well as the recorder. The Centre has its own orchestra and paid tutors to teach its operations. For more details, Please contact James Turner, Music Centre Manager via info@belmontmusic.org.nz or visit our website www.belmontmusic.org.nz/

BEHAVIOUR

At BIS, students have the right to learn and teachers the right to teach. Any behaviour that infringes these rights is not acceptable and is dealt with accordingly. The school has clear behaviour management plans that set out behaviour expectations and consequences for inappropriate behaviour. Our values of excellence, respect, courage, humility, creativity and integrity guide the way we behave and relate to each other at BIS.

BIKES

It is compulsory to wear a helmet and a fluoro vest when riding your bike to and from school. With local government and Auckland Transport removing the funding for fluoro vests we would ask that parents fund the purchasing of the vest for 2018. I realise that this is an extra expense, however your child's safety is of primary concern. Traffic is very dense on all roads leading to the school, so the Principal or Deputy Principals reserve the right to withdraw permission to cycle to school if any breaches of roadworthiness of the Road Code occur. Riding in the school grounds is prohibited. You must get off your bike at the gate and walk alongside your bike down the drive - do the reverse on your way home. Your bike is stored in the bike shed by the front entrance. You must have a safety chain or padlock to lock your bike. The school will take all possible care of bikes but is not prepared to accept any responsibility for bikes left unlocked, stolen or damaged. Students who ride a scooter to school must also wear a helmet.

All students who bike to school are required to sign along with their parents a 'Cycling Agreement'. This will be circulated via a google form and require a digital signature.

BUSES

The school bus service is provided by Ritchies Bus Company, which determines both routes and fares. However, the school works in coordination with the company to ensure that all students behave on the buses. Complaints from drivers are dealt with at school and parents are involved if any serious misdemeanours occur. Ritchies Bus Company has the final say as to who will travel on its buses and the school reserves the right to suspend from travel any students whose behaviour is a threat to the safety of others.

Students line up on the concrete path above the car park on Winscombe Street nearest the Takapuna Grammar School driveway by Gate 1.

We recommend you check the Auckland Transport website for bus timetable updates:
<https://at.govt.nz/bus-train-ferry/timetables/school-timetables/belmont-intermediate/>

Bus routes are as follows:

Stanley Bay to Belmont Intermediate Bus – 081

Morning – departs 8.10am from Stanley Bay (from stop outside park), via Calliope Rd, left into Victoria Rd, via Albert Rd, via Lake Rd, right into Winscombe St, arrives at Belmont Intermediate approx 8.25am

Stanley Bay to Belmont Intermediate Bus – 082

Morning – departs 8.05am (and 9am Wednesdays) from Stanley Bay (from stop outside park), via Calliope Rd, left into Victoria Rd, via Albert Rd, via Lake Rd, right into Winscombe St, arrives at Belmont Intermediate approx 8.20am

Devonport to Belmont Schools Bus – 083

Morning – departs 7.55am from outside Devonport Ferry Terminal, King Edward Parade, left into Cheltenham Rd, left into Tainui Rd, right into Vauxhall Rd, via Old Lake Rd, right into Hamana St, via Seacliffe Ave, left into Williamson Ave, right into Lake Rd, right into Winscombe St, arrives at Belmont Intermediate at 8.20am approx

Return Trips

Belmont Intermediate to Stanley Bay Bus – 081

Afternoon – departs 3.08pm from Belmont Intermediate in Winscombe St, right into Seacliffe Ave, right into Williamson Ave, left into Lake Rd, right into Albert Rd, via Victoria Rd, right into Calliope Rd, via Stanley Point Rd, arrives at Second Ave at 3.40pm approx

Belmont Intermediate to Devonport Bus – 084

Afternoon – departs 3.10pm from Belmont Intermediate in Winscombe St, right into Seacliffe Ave, via Hamana St, left into Old Lake Rd, via Vauxhall Rd, pick up pupils from Vauxhall Primary near Morrison Ave, continue via Vauxhall Rd, left into Tainui Rd, right into Cheltenham Rd, right into King Edward Parade, right into Church St, left into Albert Rd, via Victoria Rd, arrives at Devonport Ferry Terminal at 3.55pm approx

Fares: Students using the bus are encouraged to purchase a Hop Card (re-programmable electronic pass) available from the driver on all Ritchies Buses or Auckland Transport. This also makes the journeys cheaper.

BRING YOUR OWN DEVICE (BYOD)

Students are allowed to bring their own device to school PROVIDING you and your parents have completed the Digital Citizenship Agreement. Devices are locked away at interval and lunchtime. ALL devices must go home daily to be charged, etc. No responsibility is taken for damage to a device that is not looked after in accordance with the [Digital Citizenship Agreement](#). Any questions, please talk to Mr Milne.

To aid parents and caregivers with the purchasing of BYOD devices, Belmont Intermediate School has arranged with our Chromebook providers, Acquire, to supply Chromebooks and accessories for you to purchase. We have negotiated competitive prices with Acquire and purchases can be made directly with Acquire by accessing the Belmont Intermediate School Exclusive portal <http://belmontint.acquire.co.nz/acquire/default.asp>. For more information, visit our webpage: <https://www.belmontint.school.nz/enrolment-bis/byod/>

CALENDAR

Please check our school website calendar of all school events; this is regularly updated. Please see www.belmontint.school.nz/calendar/

CAMPS

All year 8 students will attend camp during in Term 1. The camps this year take place in weeks 6 and 7.

CHANGE OF CONTACT DETAILS

If your home address, telephone number, parent's/caregiver's mobile numbers, email addresses or emergency contacts change during the year, it is very important that you notify the school office by using the flexibuzz school app, emailing office@belmontint.school.nz or phoning (09) 489 4878.

COMMUNICATION

The school communicates with your parents and caregivers using a range of methods with email being the primary method. School newsletters and other correspondence is emailed, and printed copies are given to students who do not have internet access at home. To ensure your parents are on our email distribution lists, please ask them to email [Janie Stone](mailto:Janie.Stone@belmontint.school.nz), Principal's PA, if they haven't provided the school with an email address or their email address has changed. BIS also uses [twitter](#), [facebook](#) and our school app, 'Flexibuzz' (see Flexibuzz item for more information), to communicate.

The school website www.belmontint.school.nz is also a wealth of information for parents and caregivers.

Teachers at BIS will email a weekly or fortnightly update highlighting key events, homework expectations and keeping you informed about the day to day running of the classroom. All teachers have a phone in their room; extension numbers are listed on the contacts page of our website <http://www.belmontint.school.nz/contact-us/>

Use of the school phone is only to be used in the case of emergency and with a 'classroom pass'. Forgetting lunch, shoes, homework etc does not constitute an emergency.

Messages for students - unless it is an emergency we ask that parents and caregivers refrain from calling the school office to pass on messages. Please discuss after school arrangements before leaving for school in the morning.

DAMAGE TO SCHOOL PROPERTY

If you cause any intentional damage to school property or equipment, your parents/caregivers will be informed, and you will be asked to help pay the cost of repairs or replacement. Your teacher has access to the Intentional Damage to School Property Procedure.

DENTAL CLINIC

The Dental Nurse not only gives you dental treatment and inspects your teeth, but she also advises you about teeth, diet, general health habits. The nurse will send for you from your classroom when she/he wants to see you. If a dental problem or an injury occurs, you may visit her or call her to arrange an immediate consultation during school hours. The Dental Clinic is on Winscombe Street entrance, Gate 1. The phone number is (09) 445 6664.

DISCOS

Discos are held during the year and are run by our PTA and are held in our school hall.

Below are some guidelines for our school discos:

- The students are supervised by parents and teachers at all times and are not allowed to leave the hall until the conclusion of the disco.
- All students **must be delivered to and collected from the hall** by a parent, caregiver or nominated adult.
- All tickets must be pre-purchased through the online shop. Students are advised when tickets are on sale.
- Students are permitted to bring a small amount of money as cold drinks and snacks will be on sale during the disco.

Parents/caregivers are asked to enter the hall through the main entrance when collecting their child and are asked to exit through the side doors. This avoids congestion at the main entrance.

ENHANCEMENT PROGRAMME

Enhancement for students in Literacy and Numeracy will take place under the guidance of Mrs Brown. Please look out for notices on the Daily Dash concerning where these classes will take place.

EOTC

Education Outside The Classroom (EOTC) as a whole year group takes place during Term 1 with camp (year 8) and EOTC week (year 7). It can also happen in the form of trips for classroom learning or for specialist subjects. Teachers will send out information closer to the time with an itinerary and cost breakdown.

EZLUNCH

Ezlunch provides delicious and nutritious food which can be ordered through the school's [Online Shop](#). Ezlunch is provided by Five Loaves in Devonport (every day) and Pita Pit (Monday and Friday only), both of which have been accredited with the Heart Foundation's Fuelled4Life certification. Order by 9am or in advance. Ordered lunches will be delivered to the school and Class Captains will collect them and bring them to classrooms.

Parents/Caregivers - it's easy to order, just set up your account with your child's name and room number on our [Online Shop](#) (instructions on how to use the Online Shop and to set up an account can be found here). For existing Ezlunch account holders, just go to My Details and add Belmont Intermediate School.

FIZZY DRINKS

Coca Cola, Fanta, etc, and energy drinks are **not** permitted at school. They hinder learning. There are water fountains located around the school.

FLEXIBUZZ - SCHOOL APP

Flexibuzz is available on iPhone, iPad, iPod, Android Phone, Android Tablet and Windows phone devices. The school uses the app to send out general updates, notices, reminders and events.

If you don't have a mobile device, there is also an app available for computer, both Mac and PC.

We kindly ask that you download Flexibuzz to one of these devices, register an account then find and tick our school - it is listed under 'schools - intermediates'.

IMPORTANT NOTE FOR APPLE USERS:

Click allow notifications when asked

Follow these steps to install Flexibuzz:

1. Go to the app store
2. Search for Flexibuzz and install
3. Open Flexibuzz and register/log in
4. Find - click the find boxes, you will find us under Schools - Intermediates
5. Tick 'whole school'
6. You will receive messages into your inbox for each area you have ticked



You'll receive all the information with a push notification, (make sure you accept push notifications), much like a text message directly to your device. Any last minute changes or reminders, we'll be able to reach you to keep you completely informed and up-to-date.

The app has some great features that will allow us to get information through easily and quickly. You'll be reminded of important calendar dates 24 hours before, and **everything we post can be translated into one of 90 languages!**

You will also be able to submit student absence via the app (located in whole school), authorised by your signature, electronically signed straight onto the screen with your finger!

If you don't have a smartphone or tablet you can download Flexibuzz on your PC or Mac at <http://web.flexibuzz.com>

HALL

The hall is out of bounds at all times **unless a teacher supervises you** - this includes before and after school.

HOMEWORK

Homework will be given as part of the teaching and learning programme. The format will vary depending on the units being studied in the classroom. If you have any problems with any aspect of the homework, do not hesitate to approach your classroom teacher.

HOUSE/SCHOOL ORGANISATION

All classes are either year 7 or year 8. The school is divided into four houses corresponding to lighthouses: Brett, Cuvier, Pencarrow and Tiri. There is a mixture of students from each class in each house. In addition to the four houses, there are four teaching and learning teams: In year 8 we have Rangitoto and Motuihe and in year 7 Rakino and Motutapu.

HOUSE POINTS

Every week the houses compete in categories, which reflect all aspects of school life. The house points are read out at the Formal Assembly. When a house wins three times, they are allowed to wear mufti on a date negotiated with a Deputy Principal. The winning house for the term is rewarded with a special privilege.

HOUSE SPORT

House Sport will take place fortnightly during block 3. All students will be involved. Students will compete against other houses in a range of different sporting activities.

ICAS

All students have the opportunity to participate in the International Competitions and Assessment for Schools (ICAS). This includes: English, writing, mathematics, science, computer studies and spelling. For more information on ICAS see http://www.eaa.unsw.edu.au/etc/about_icas

As soon as dates and costs are made available this information will be passed on to you, your parents and caregivers. Before these assessment dates, you can borrow copies of previous tests and BIS will provide support through revision sessions, which run before school. If you have any questions about ICAS, please contact [Andrew Milne](#), Deputy Principal.

INFORMATION CENTRE/LIBRARY

The Information Centre is multi-purpose. The Library area has access to computers and a good selection of books and Kindle books. The library will be open to students from 1.20pm (daily). A staff member will be able to assist you with research needed to complete classroom projects. Your class will also have a set Library session each week. Two students from each class are chosen as class librarians. You may borrow up to 3 books at a time for 2 weeks. Any lost or damaged books will be charged for. Good and quiet behaviour applies in the Information Centre/Library. Students are not permitted in the Information Centre/Library without a teacher present. Our school librarians are Mrs Dickinson and Mrs Byrne.

INTERNET

We encourage the use of the internet at Belmont Intermediate School. However, it must be in accordance with the rules set out in the [Digital Citizenship Agreement](#). If you require clarification of this policy, please discuss it with your homeroom teacher or Mr Milne.

INTERVIEWS

The school encourages your parents/caregivers to arrange meetings with your teacher if they have any concerns about your progress or behaviour. There will be a parent/teacher conference at the end of Term 1. Teachers themselves may request meetings with your parents if they have concerns. Conferences take place after written reports are sent out. We also enjoy having contact with parents/caregivers about positive aspects of your schooling.

JEWELLERY

For safety reasons, only a wristwatch and a single set of gold or silver plain studs for pierced ears - no markings, stones or engraving - are permitted.

KAPA HAKA GROUP

This group is open to any student and meets twice over a 10 day cycle. The teacher in charge of Kapa Haka will call for interested students early in Term 1.

LATENESS

If you arrive at school later than 8.45am, you **MUST REPORT TO THE OFFICE** to write your name, room number and time of arrival in the sign-in book. This is a check for the office staff so that they can cross your name off the absence list. In cases of repeated lateness, the Deputy Principals or the Principal will contact your parents.

LEADERSHIP

Head Boy and Head Girl:

At Belmont Intermediate School we will have a Head Boy and Head Girl at Belmont Intermediate School. **Hugo Sweetman and Olivia Priddy** will lead a group of 14 School Leaders throughout 2018. We wish them all the best in their new role.

School Leaders:

At our Prize Giving last year Mr Hill announced 14 new School Leaders for 2018. These leaders have school and community responsibilities and can be identified by the badges they wear at all times while at school. These students are leaders within the school and are available to talk to you if you have ideas that you would like discussed at their weekly meetings.

Class Captains and Vice Captains:

Each class elects a Captain and Vice Captain every two terms. Teachers will outline responsibilities, and regular meetings will be held with one of the Deputy Principals. Class Captains wear badges at all times.

House Captains and Deputy House Captains: These students are selected in the same way as school leaders. They will assist with lunchtime sport, the sports manager, zone day teams, house sport and the Te Awamutu Exchange.

BIS Tech Team: These students have been identified as technology leaders. They meet regularly with a member of the teaching staff.

Student Support: These are selected year 8 students who will support year 7 students as they settle in at BIS.

LEAVING SCHOOL DURING SCHOOL HOURS

If you need to leave school during school hours for a personal reason, e.g. doctor or dentist, your parent/caregiver must either email your teacher, the office or send a note to school. You are then required to report to the office to write your name, room number and a reason for leaving school in the sign-out book. If you return to school again in school hours, report to the office and record the return time in the book.

LEARNING SUPPORT CENTRE (LSC)

Mrs Kirsty Irwin is the teacher in charge of the LSC, which is mainly for students who have significant learning and physical disabilities. Some of them may need to use wheelchairs, communication aids, computers and other special equipment. They may be in a mainstream classroom for all or part of their school day. You may be asked to take a turn acting as "buddy" to these students in the playground or classroom. It is important that you remember that, regardless of their different abilities, they are students of the same age, with the same interests as you. A variety of learning options for all students is available through staff at the LSC.

LOST PROPERTY

Please make sure that your uniform is **clearly labelled with your surname**. When uniform is labelled, you have a much higher chance of it being returned to you. Do not leave hats, PE gear, etc. on top of your school bag or in your cloak bay. It is easy to lose items when they are not stored safely in your bag. If you lose something, please check your classroom and cloak bay first.

Lost property is open to students/parents on Tuesdays and Thursdays 1.30pm - 2pm, located in the Lost Property room, adjacent to the school hall. Your name may be called out before lunchtime if someone has handed in your lost item and it is clearly labelled with your name on it.

Our lost property is run by parent/grandparent volunteers during lunchtimes. If you are unable to visit during the time above, please contact the lost property co-ordinator, [Kirsty Gobbie](#), or call 021 722 454.

MAKE-UP AND NAIL VARNISH (including gel nails)

Make-up and nail varnish are **NOT** to be worn at school under any circumstances – including mufti days.

MESSAGES

Only one person is to deliver a message for the teacher. You do not take a friend with you. When on a message, you must have in your possession a classroom pass and wear full school uniform - including footwear. Your class teacher has these in the classroom.

MOBILE PHONES

If you are required to bring a mobile phone to school, it will need to be taken to the office before school and be collected at 3pm. Any student found in possession of a mobile phone during the school day will be required to hand this into the Principal. Your parents/caregivers will be contacted and asked to come in and collect the phone. A second offence will mean the phone can no longer be brought to school. There is no flexibility.

MUFTI DAYS

The house that wins house points three times is allowed to wear mufti on a nominated day. Your mufti should not endanger you in practical learning sessions. Crop tops, shoe-string tops and short shorts are deemed inappropriate for school wear. You still need to wear your school PE gear for fitness/PE/sport. The same rules for nail varnish, make-up and jewellery wearing applies on mufti days.

NOTICES - BIS Daily Dash

Daily notices are communicated via the Daily Dash; it is important that you listen to it carefully for the daily notices. A QR code with the daily dash is displayed in each classroom and around the school so that you can use your device to access the daily dash at any time. If you do not have a QR reader on your device, we recommend you download one. Those students without devices can access the information via the daily dash monitors or the classroom teacher.

ONLINE SHOP / PAYMENTS

We now have an [Online Shop](#) for parents/caregivers to pay for parent donations, annual activity fee, sports, school trips (EOTC) and other activities.

Our Online Shop is our preferred method of payment and we encourage parents/caregivers to set up an account online. Instructions on how to set up an account can be found on our [Online Shop](#) webpage.

If you already have an account through using Ezlunch at your previous primary school then you are ready to go. All you have to do is login and change the name of the school to Belmont Intermediate School in the 'My details' page.

Delicious and nutritious lunches are now available online too. Ezlunch is provided by Five Loaves in Devonport (everyday) and Pita Pit (Monday and Friday only), both of which have been accredited with the Heart Foundation's Fuelled4Life certification. Order by 9am or in advance. It's easy to order, just set up your account with your child's name and room number and have their meals delivered to their classroom. For existing ezlunch account holders, just go to My Details and add Belmont Intermediate School.

ORCHESTRA

If you play an instrument and are interested in joining the orchestra, the music teacher will call you early in the first term. The orchestra performs at various functions through the year, including the major musical production.

OUT OF BOUNDS

You are not permitted to leave the school during school hours without a request from your parents.

You are not permitted in the following areas:

in the Hall, Library or ICT suite without a teacher

behind rooms 1 - 7

any car park area unless using a crossing

in classrooms without a teacher (unless you have responsible class)

behind the LSC / Rm 21 (Lake Road side)

behind the Specialist Block (Winscombe Street side)

on the roof

in the Takapuna Grammar School grounds

in the Takapuna Grammar School driveway

Students are not to use cloak bays or toilets of other classes without permission.

It will be announced over the loudspeaker if the fields are out of bounds.

PHYSICAL EDUCATION UNIFORM

The BIS PE uniform must be worn for all PE activities, including mufti days. Students must wear sports shoes with their PE uniform or bare feet. **School shoes are not to be worn with PE gear at any time.**

PHYSICAL AND VERBAL HARASSMENT

The school does not tolerate physical or verbal harassment. A policy sets out clear guidelines as to how this should be dealt with. If any student is intimidating you, see your teacher or the Deputy Principal.

[respect](#) | [excellence](#) | [humility](#) | [courage](#) | [creativity](#) | [integrity](#)

RESOURCE ROOM

The Resource Room is where school resources are held and is managed by Mrs Byrne. When you are asked by a teacher to collect or return items to the resource room, you must always wear your school shoes and have a room pass with you. Two resource room monitors are chosen by your classroom teacher. Training is given.

ROAD PATROL

The crossing on Winscombe Street is patrolled before and after school. When crossing this road you MUST use the crossing and follow the directions of the Road Patrol students and the teacher on duty.

ROOF

If the ball you are playing with goes onto the roof you do not climb up and get it as the roof is out of bounds. You are to tell the Property Manager, Mr Watson.

SICKNESS

If you become ill at school, report to the school receptionist, Mrs McIlroy or Mrs Stone, who will admit you to the sickbay and possibly contact your parents/caregivers to take you home. Friends must not stay with you in the sickbay and your teacher must be notified of the reason for your absence.

SPECIALIST LESSONS

It is a health and safety requirement for students to wear covered shoes in specialist rooms, with the exception of the art and music rooms. If you wear sandals, you may bring sports shoes (sneakers) to school for specialist lessons. Please note you cannot, however, wear these shoes to or from school, before school or during break times.

SPORT

Belmont Intermediate School aims to:

- Provide a variety of opportunities that enable and encourage student participation in the sporting life of the school
- Maintain high standards of behaviour on and off the field, uniform and fair play are expected at all times
- Provide, where possible, a range of social and competitive teams
- Promote sporting excellence
- Provide, coaches, managers and administrators who will assist and encourage sporting excellence

Students who represent Belmont Intermediate School on the sports field are expected to:

- Play to win but play within the rules
- Represent the school with pride at all times
- Respect the decisions of the match officials at all times
- Support their team mates
- Wear the correct sports uniform at all times
- Attend and be punctual to all practices and meetings

During Term 2 of this year, we have a sports exchange with Te Awamutu Intermediate. This year approximately 40 BIS students travel to Te Awamutu. Details will follow nearer the time.

During Term 2 a team of between 30-40 students represent BIS at a sports camp in Totara Springs, Matamata. We are also represented by some teams and individuals at the annual AIMS Games Competition, held in Tauranga in the latter part of Term 3. The AIMS Games is a national sporting event for intermediate school children across New Zealand and Australia.

This year all sports registration will be done online. Links to register for sports can be found on the [school website](#). If you have any queries regarding sport at BIS, please email [Alice Browning](#), Sports Manager.

STATIONERY

You should have already received a list of all stationery you need to purchase. Please ensure all of your equipment is named. Exercise books need to be covered and are to be free of graffiti. You may be asked to replace a book if it is not possible to clean it up. TWINK is not permitted. All books are set out consistently across the school and teachers will show you how to set your books out. We do not sell stationery at Belmont Intermediate School.

STUDENT LEARNING CONFERENCES

Student learning conferences are scheduled for the end of Term 1 and also week 2 of Term 3, after the mid-year report has been sent home. As a student, you are encouraged to be actively involved in the conferences, and you will be invited to come along with your parent/caregiver.

TIMETABLES

Belmont Intermediate School operates a 10 day timetable. All students are given individual timetables by their classroom teacher.

UNIFORMS (see details at the end of this document)

School uniform is available from Yarntons, Devonport. To view a full list of uniform items, regulations and price list, please visit <http://www.yarntons.co.nz> Yarntons is located at 77 Victoria Road, Devonport. Phone (09) 445 3479. Shop hours are: Monday – Friday 9am – 5.30pm, Saturday 9am – 5pm and Sunday 10.30am – 4.30pm. Yarntons is also contactable via email on: devonport@yarntons.co.nz or via their website <http://www.yarntons.co.nz>

The PE uniform is sold through the school only, from the PE Kit Shop (opposite room 4). Various opening times apply at the end and start of each school year to sell the kit to the incoming year 7 students. New starters at other times during the year, may make an appointment with [Trudy Byrne](#) to collect the uniform.

Our PE uniform is a pair of navy shorts and a reversible shirt. One side is a red BIS PE shirt and the other side in the house colours representing the 4 houses. (Brett = Blue, Cuvier = Green, Pencarrow = Red and Tiri = Yellow. Both these items are only available from school. Payment for uniform is via the [Online Shop](#).

There are second hand uniforms available to purchase depending on what has been donated to the school. We encourage all families who can, to donate old uniforms to the school. The uniforms are then sold at less than half price to families who need them. For more information, please contact [Kirsty Gobbie](#), or 021 722 454.

Students at Belmont Intermediate are required to wear the correct uniform at all times. Personal grooming is important at our school, and uniform standards must be maintained at all times. As a "SunSmart" school, Belmont Intermediate School students are required to wear school hats (cap or bucket hat) during all outdoor activities during Terms 1 and 4, including morning break and lunchtimes.

School uniform must be worn correctly at all times, including travel to and from school. If you are not wearing the correct uniform, you will need to bring a note from home explaining the reason. Your teacher will then issue a temporary uniform pass. All teachers will be keeping a record of those students who are repeatedly not wearing the correct uniform. Graffiti on school uniforms is not tolerated in any shape or form.

SHOES

Every student must wear correct school footwear to and from school (in accordance with the BIS uniform policy). The correct footwear stays on until students go into the classroom for the roll at 8.40am.

- In terms 1 and 2 students **may** remove shoes before entering the classroom.
- In terms 3 and 4 students **must** remove dirty, wet or muddy shoes before entering the classroom.

Correct footwear must be worn whenever a student leaves the classroom (eg: to go to the office / school dental clinic / collect message / collect printing). To comply with Health and Safety - **covered shoes MUST be worn for science and technology (food and materials)**.

VALUABLES

You must accept responsibility for any valuables that you bring to school, i.e: iPods, iPads, tablets, laptops, mp3 players, cd players, electronic games and money.

VISITING THE PRINCIPAL

Mr Hill always welcomes visits from students and encourages students to visit him all the time. He has an open door policy. When you do visit the Principal, please use your manners - knock on the door and wait to be invited in by Mr Hill. If the door is shut, he may be in a meeting.

WET DAYS

If a 'wet day' is announced over the intercom the following organisation will be in place:

- Students remain in their own rooms
- Meetings/practices etc are cancelled unless called by the teacher in charge.
- Library/Information Centre is closed, and you should return to your classroom
- Normal school hours apply

Bells to signal a change are as follows:

2 bells - everyone inside (I - N) 3 bells - everyone outside (O - U - T)

ZONE DAYS

Belmont Intermediate School participates in the Harbour Sports Zone Days where intermediate schools across North Harbour compete in a number of sporting codes. Zone day teams for swimming, cross-country and athletics are selected from participants of the school's swimming sports, cross country and athletics days. Hockey, netball and basketball zone day teams are represented by the school's after school sports teams for these codes. All other zone day teams are open for all students to participate and teams will be selected through trials. To view the zone days for the year, please go to <https://www.belmontint.school.nz/sports/zone-days/>

THE BIS SCHOOL SONG

Upon the sea of knowledge,
We have embarked together,
In our ship the Belmont,
Through fair and stormy weather.
The Principal is steering,
He navigates the shoal,
We're on a two year journey,
And learning is our goal.

Chorus

So we'll hold fast the tiller,
Our course set straight and true,
We'll sail into tomorrow,
With hope and courage too.
We know that it's old fashioned,
To say peace and brotherhood,
But Belmont Intermediate can,
Be a force for good.

Our watch cry it is effort,
Which means we try our best,
We'll persevere with learning,
Until we gain success.
The Belmont is a small craft,
With many dreams on board,
And if we pull together,
We'll be a force for good.

Chorus

Ahead are four lighthouses,
To guide us safely shoreward,
Each syndicate tries hard for,
It's name upon the scoreboard.
Still glowing green is Cuvier,
Brave Tiri's light shines yellow,
True blue the light that Brett sheds,
And bright red is Pencarrow.

Chorus

National Anthem

God Defend New Zealand

Maori

E ihoa atua
O nga iwi matoura
Ata whakarongonga
Me aroha noa

Kia hua ko te pai
Kia tauto atawhai
Manaakitia mai
Aotearoa

English

God of Nations at thy feet
In the bonds of love we meet
Hear our voices we entreat
God defend our free land
Guard Pacific's triple star
From the shafts of strife and war
Make her praises heard afar
God defend New Zealand

Belmont Intermediate School - Uniform Items

Boys	Unisex	Girls
	Jersey Navy blue jersey with BIS logo	
Shirt Short sleeved pale blue button up shirt		Shirt Short sleeved pale blue button up blouse
Shorts Navy blue drill shorts		Skirt Blue check skirt
	Cap / Hat A plain navy blue cap or plain navy blue bucket hat - no logos permitted (compulsory T1 & T4)	
Shoes Plain black leather lace up shoes that can be polished. NB: No sports shoes, or skate shoes permitted		Shoes Black low heeled polishable shoes with either laces or a single strap, eg Mary-Jane style shoes. (must be worn with school socks or tights) NB: ballet pump style shoes are not permitted. No sports shoes, or skate shoes permitted
Sandals Plain black sandals with heel strap		Sandals Plain black sandals with low heel and strap, eg roman sandals (no socks or tights)
	Physical Education Uniform Reversible BIS PE and house shirt Navy blue shorts with BIS logo	
Socks Short or long school socks with blue and red stripe NB: Socks are to be worn with school shoes, NOT sandals.		Socks Short or long school socks with blue and red stripe Navy blue or black tights maybe worn NB: Socks or tights are to be worn with school shoes NOT sandals
	Optional - Jacket Navy blue zip up jacket with BIS logo	

Uniform Regulations

1. Belmont Intermediate School uniform must be worn to and from school and for all school functions.
2. Items that are not part of the school uniform may not be worn. Singlets must not be visible.
3. Long socks are to be worn up.
4. The sports uniform is to be worn for all physical education lessons and sports events.
5. Uniforms must be neat and tidy at all times. All items should be clearly named.
6. For safety reasons only, the following jewellery may be worn:
 - A wrist watch
 - A single set of gold or silver **plain studs** for pierced ears - no markings, stones or engraving.
7. A school cap or bucket hat must be worn for outside activities during Terms 1 and 4.

SHOES

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To comply with Health and Safety - covered shoes MUST be worn for science and technology (food and materials).